

EMBROIDERY/PRINTING CUSTOM SET-UP FORM

Date: / /	Date Required:	(Please allow a minimum of 10 working days for your sample to approve).			
Section 1 - Customer Det	tails				
Business Name:		Contact Name:			
Phone: ()		Mobile:			
Email:					
Address:					
Suburb:		State: P/Code:			
Section 2 - Set Up Requi	rements				
_	n Printing Digital Printing	Other:			
Section 3 - Supplied Arty	work Format				
Once you have supplied your logo	☐ JPEG ☐ PDF ☐ JPEG, PSD, BMP or PNG file, it MU o, the file will then be digitised in order nen be provided for your approval.		•	nt 100% Final Usage Size).	
Section 4 - Company Log	go & Name				
Logo (Approx):		Do you require Emp	Do you require Employee Name Embroidery: No Yes (Complete below)		
Height: mm x W	fidth: mm	Size:	mm Colour:		
Colour(s):		Font:	Font: Position (refer below):		
		UPPER CASE Title Case NOTE: 10mm – Block – UPPERCASE – Black/White is standard unless otherwise specified.			
Section 5 - Value Add Pla	acement Position(s)	NOTE. IOIIIII - BIOCK -	OFF ERCAGE - Black/Write is su	andard dilless offerwise specified.	
TOP FRONT	TOP BAC	EK	PANT REAR	HEADWEAR	
2 1	6		7 8	11 9 10	
	ELOW POSITIONING RELA	ATES TO THE GA	RMENT AS YOU AR	E WEARING IT.	
Tops & Pants ☐ 1. LHC Left Hand Chest	3. LHS Left Hand Sleeve	5. RY Rear Yoke	7. ALRP Above L	eft Rear Pocket	
2. RHC Right Hand Chest					
Headwear 9. CF Centre Front	☐ 10. LSP Left Side Profile	11. RSP Right Side F	Profile	ear Arch	
□12 O ther					

Please email this completed form & your logo to:



RSE/A